

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

April 13, 2017

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be It Remembered that the City Of Marion (Indiana) Board Of Aviation Commissioners met at 1:35 p.m. on April 13, 2017, at the Marion Municipal Airport. Attending Were:

Present:

Jim McKinney President, BOAC
Randy Chekouras Treasurer, BOAC
Larry Wilson Secretary, BOAC
James Benner Member, BOAC
Jordan AshleyAdmin, BOAC

Present:

Kyle Persinger..... Rep. Board Attorney
Ryan McCrosky Woolpert, Inc.
Andy Darlington Air Marion, Inc.
Jeff McLaughlin Air Marion, Inc.
Dick Darlington Air Marion, Inc

REVIEW OF MINUTES:

The March 9, 2017 meeting minutes were read and approved (Motion by Mr Chekouras).

OLD BUSINESS:

1. **15/33 Parallel Taxiway-B AIP-25**
 - a. Paving & Electrical: Woolpert reports construction to begin in June. Contractors are preparing material submittals for Engineer Approval
2. **Additional T-Hangar Taxiway AIP-26**
 - a. Archeological studies have concluded there is no problem within this project. Wetlands-Consultants have concluded there are no wetlands affected by this project
 - b. The site-survey has been completed, and physical Design work has begun. This must be completed, with cost estimates, before a Grant-Request can be assembled.
3. **Primary Runway/Taxiway Surface Monitoring**
 - a. The scheduled monthly inspection disclosed some minor peeling of crack-seal material, but no snow-plow damage to the primary airport paving surfaces themselves has resulted from the snow removal activity. It was noted during a quotation that the overall condition of the paved surfaces is excellent.
4. **Routine Management Items**
 - a. Gas Pump Priming Issues: The next investigative visit must await a reduction in tank fuel level. Dependent upon fuel sales rates this may take an additional few weeks.
 - b. PAPI System Activation: A ground-based survey has been made of the runway approach zone following the tree removal effort. No obstruction items exist in the area. The PAPI units, themselves, have been measured for component placement, and are within specified tolerances. The facility Data Sheet has therefore been forwarded to the FAA, by Woolpert, in order to arrange a Flight Check.
 - c. Water & Sewer Services: Mr. McKinney and Woolpert have begun a new study of possible methods for financing these service extensions to the airport location. This investigation is still in its initial phase and dialogue with Marion Utilities to coordinate these possibilities has begun.
 - d. Summer Events: Woolpert to create plan for events that can be modified based on type of event.

- i. The Indy Airstrip Attack event received the endorsement of the board pending the inclusion of the stipulation that liability insurance be obtained in the amount of \$5 million and the statement: any damage to runway, Lighting or any property be the responsibility of the lessor and be repaired to it's original state be included in the event agreement. Information will be submitted to the FAA for their approval at least 90 days prior to the event. (Motion made by Mr. Checkouras, seconded by Mr. Wilson, approved by common consent.)
 - ii. The annual Marion Fly-In/Cruise-In 2017 was approved by common consent.
- e. 2017 Economic Study Surveys: Marion is one of few airports in the state to show an increase in activity based on reporting thus far.
- f. Mowing Equipment: It was reported that the new finish mower has been received and is currently operational.
- g. High School Aviation Program: Currently planning to offer Flight and Maintenance programs in the 2017-2018 school year. The program has students registered to participate. It was recommended that this program be expanded to other area schools in order to increase involvement and participation.

AIRPORT MANAGER'S REPORT

1. It was reported that the Marion VOR will be repainted by the FAA.

NEW BUSINESS

1. Electrical Fire in Main Electrical Vault: It was reported that an electrical fire occurred in the main electrical vault. Fire destroyed all equipment that provides power to buildings south of Hangar "J" as well as runway/taxiway lights. Equipment has been ordered. Temporary repairs have been made to allow normal operations pending new equipment installation. Claims received as of this meeting are being submitted to insurance.
2. Chamber After Hours Event: A news release is being prepared for the event. The event will run from 5:30p-7:00p with hors d'oeuvres from 5:00p-5:30p on June 22nd.
3. Summer Interns: Two interns have been found for a summer internship with the Marion Board of Aviation. They will begin upon the completion of the school year.
4. May Board Meeting: Next Board of Aviation Meeting is Scheduled for May 4, 2017.

CLAIMS

1	Bournique & Sons	Generator and Emergency Service Call	\$250.00	Approved
2	Vectren	Gas Service - SRE Building	\$56.37	Approved

ADJOURNMENT: The meeting was adjourned at 3:10 p.m.

President

Secretary