

# MEETING MINUTES

## MARION BOARD of AVIATION COMMISSIONERS

### December 7, 2017

---

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

---

\*\*\*\*\*

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:40 p.m. on December 7, 2017, at the Marion Municipal Airport.

#### Attending Were:

Jim McKinney	President, BOAC	Phil Stephenson	Board Attorney
Arndt Mueller (Telecom)	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Secretary, BOAC	Jeff Mclochlin	Air Marion, Inc
Jim Benner	Member, BOAC	Jim Hodge	Woolpert, Inc
Jordan Ashley	Admin, BOAC		

#### REVIEW OF MINUTES:

The November 2nd minutes were read and approved (Motion by Mr. Chekouras, Seconded by Mr. Benner).

#### OLD BUSINESS:

1. **15/33 Parallel Taxiway-B . . . . AIP-24**
  - a. Woolpert requested approval for signature on the Grant Amendment Letters for AIP-24 (Motion by Mr. Benner , Second by Mr. Carmin)
2. **15/33 Parallel Taxiway-B . . . . AIP-25**
  - a. Woolpert requested approval and signature on Pay Request #6 in the amount of \$89,571.30 (Motion by Mr. Chekouras, Second by Mr. Carmin), Motion approved.
  - b. Mr. McCroskey discussed the working days for the Contractor on this project with the board. Woolpert stated a total of 38 unworkable days on this project. Mr. McCroskey recommended the Board accept 24 non working days as the penalty to the contractor (Motion by Mr. Chekouras, Second by Mr. Carmin), Motion approved.
3. **Construct T-Hangar Taxiway....AIP-26**
  - a. Woolpert requested approval for design/engineering services for the environmental assessment portion of future AIP-26 expenses. (Motion by Mr. Chekouras, Second by Mr. Mueller) Motion approved.
  - b. Woolpert requested approval and signature on Pay Request #2 in the amount of \$44,286.67 (Motion by Mr. Chekouras, Second by Mr. Carmin), Motion approved.
4. **Primary Runway/Taxiway Surface Monitoring**

- a. No significant changes have been noted from last month. Mr. McKinney requested that a detailed review take place once the asphalt has been under low temperatures for some time.

5. **Routine Management Items**

- a. PAPI Status: Trees have been clear cut from the approach end of Runway 33. Mr. McCroskey will request a flight check from the FAA.
- b. Fuel Pump Repair: New fuel pump was able to draw down to ~1300 gallons, ~500 gallons more than the previous pump.
- c. Clearing Deer Creek Obstructions: Contractor has begun the process of clear cutting this area.
- d. Insurance Claims Status: Equipment has been installed and the invoice will be submitted to insurance by the FBO Manager.
- e. CIP Review: The board discussed the CIP summary.
- f. AWOS Frequency Request: Paperwork has been submitted for this request.

**NEW BUSINESS**

- a. Mr. Benner reported that a fact gathering session with State Representative Mike Karickhoff will be held on Wednesday, December 17 at 3:30pm at the Marion Airport.
- b. Snow removal vehicles have been serviced and ready to operate for the winter season.
- c. Mr. Mueller brought to the board the possibility of a USDA loan grant for the addition of water and sewer at the airport. It was discussed that additional funds were needed from the City and County to make this a viable option.

**BOARD MEMBER CONCERNS**

- a. Mr. Chekouras brought a note on potential funding by the EDA. Recommended that the board contact Kyle Darton for more information. Information was forwarded to Mr. McCroskey for further investigation.

**AIRPORT MANAGER'S REPORT**

- a. The current status of hangars was discussed. All but 3 hangars are currently occupied with a waiting list.

**CLAIMS**

Claims approved at the December Meeting: None

**Next Board Meeting**: Scheduled for January 4, 2017 at 1:30pm at the Marion Airport.

**ADJOURNMENT**: The meeting adjourned at 3:11pm.

---

President

---

Secretary