

**MEETING MINUTES**  
**MARION BOARD of AVIATION COMMISSIONERS**  
**December 9, 2021**

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

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Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on December 9, 2021, at the Marion Municipal Airport in place of the regularly scheduled October meeting.

**Attending Were:**

Jim McKinney	President, BOAC	<del>Andy Darlington</del>	<del>Air Marion, Inc</del>
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey (Telecon)	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Deb Cain	City Council
<del>Dwight Ott</del>	<del>Secretary, BOAC</del>	Phil Stephenson (Telecon)	Spitzer, Herriman
Mark Johnson	Member, BOAC	Corey Harper	Veregy Solar
Jordan Ashley	Admin/ Rep to City, BOAC		

**REVIEW OF MINUTES:**

November 4, minutes were read for approval (**Motion by Mr. Carmin, Seconded by Mr. Johnson**) **Motion Approved as Amended**

**RECURRING ITEMS:**

**1. AIRPORT IMPROVEMENT PROJECTS**

- a. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
  - i. Awaiting grant close-out letter.
- b. **AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)**
  - i. Total project cost \$486,794. Expected contributions for the project are: FAA: \$486,794, INDOT: \$0, Local: \$0. Construction completed. Temporary markings have been laid down and will be repainted in Spring of 2022. The total cost to date of the grant is 67.65%. This project exceeded the allotted calendar days
  - ii. Woolpert requests BOAC approval and signature of Pay Request #3 in the total amount of \$238,294.32.  
**(Motion by Mr. McKinney, Seconded by Mr. Carmin) Motion Approved.**
- c. **AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)**
  - i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000
- d. **Future AIP-34: Design for Construction of Partial Parallel Taxiway RW 33 (Taxiway B Extention East)**
  - i. Grant Pre-application was submitted on 12/1/2021 for \$163,500. (FAA: \$147,150, INDOT: \$8,175, Local: \$8,175)

**2. AIRPORT MANAGEMENT ITEMS**

- a. **Airport Management Report (Given via memo)**
  - i. The airport is preparing for an open house of the Medical Helicopter operation on December 9, 2021.
- b. **Primary Runway/Taxiway Surface Monitoring**
  - a. All runway/taxiway surfaces are in good condition, prnc.
  - b. BOAC will pursue crack sealing on all surfaces in 2022.

c. **Routine Management/Maintenance Items**

- a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented. BOAC is investigating methods to repair the improper pouring of the concrete edge of the hangar.
- b. MZZ Solar Project: BOAC requested all documents 10 days prior to the meeting. Mr. Harper was unable to provide all documents within this timeframe requested. Mr. Harper presented current pricing, explanation, and the contract for the installation of solar power at the airport. Mr. Harper requested approval to present the solar energy proposal to the City Council in December. If approved by the City Council, BOAC will sign the contract with Veregy to move forward with this project not to exceed \$400,000. **(Motion to accept the proposal from Veregy and provide BOAC President's signature on the contract/financing, once approved as amended by the BOAC and once approved by the City Council. Motion made by Mr. Johnson, Seconded by Mr. Carmin) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Abstain
- c. Runway 15 Obstruction: Mr. Stephenson has been in contact with the landowners. Awaiting agreement from the landowners to remove obstructions. Marking of trees will be the next step of this project.
- d. Signage at the airport: Air Marion has ordered new signage for the airport.
- e. BOAC Transition to Airport Authority: Additional information regarding tax bases, timelines, and TIF funding as it relates to an Airport Authority is needed. BOAC requested an economic impact study to further the discussion. BOAC requests that Ms. Cain begin the process with Baker-Tilley to become an airport authority in the future. **(Motion by Mr. Johnson, Seconded by Mr. McKinney) Motion Approved**
- f. 2022-2026 CIP: Woolpert requests BOAC approval and signature on FY2022-2027 CIP **(Motion by Mr. Johnson, Seconded by Mr. Chekouras) Motion Approved**

**NEW ITEMS**

- a. Mr. Ashley informed the BOAC that DLGF reduced the 2022 budget by \$10,551

**BOARD MEMBER COMMENTS**

- a. BOAC requests that the FBO repair broken tile in the fields over the winter.
- b. BOAC has paid off the Massey-Ferguson Tractor purchased in 2019
- c. BOAC has replaced the second 2001 Case MX110 with another Massey Ferguson Tractor
- d. Spectrum will be bringing WiFi to the north end of the field to allow hangar patrons to access WiFi from the north end of the field.

Next Board Meeting: Regular Monthly Meeting Scheduled for January 6, 2022.

**ADJOURNMENT:** The meeting was adjourned at 2:56 pm.

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_