

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

February 3, 2022

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on February 3, 2022 at the Marion Municipal Airport - McKinney Field.

Attending Were:

Jim McKinney (Telecon)	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin (Telecon)	Vice-President, BOAC	Ryan McCroskey (Telecon)	Woolpert, Inc
Randy Chekouras (Telecon)	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott (Telecon)	Secretary, BOAC	Phil Stephenson (Telecon)	Spitzer, Herriman
Mark Johnson (Telecon)	Member, BOAC	Corey Harper (Telecon)	Veregy Solar
Jordan Ashley (Telecon)	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

January 6, minutes were read for approval (**Motion by Mr. Johnson, Seconded by Mr. Carmin**) **Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
 - i. Awaiting grant close-out letter.
- b. **AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)**
 - i. Total project cost \$499,477.04. Expected contributions for the project are: FAA: \$438,114.60, INDOT: \$0, Local: \$0, ARPA Act: 48,679.40. Construction completed. Temporary markings have been laid down and will be repainted in Spring of 2022. The total cost to date of the grant is 73.17%. This project exceeded the allotted calendar days. HIS Constructors requested 12 additional calendar days for this project. Woolpert will investigate this request further and report back to the BOAC.
 - ii. Woolpert Request Board approval of Pay Request #4 for the total amount of \$26,838.15 which includes the HIS Constructors, Inc Application #3 (Invoice #210024-03) -\$10,245.15, Woolpert Invoice #2022001355 \$16,593.00 (FAA Share = \$26,838.15; State Share = \$0.00; Local Share = \$0.00) **Motion made by Mr. Chekouras, Seconded by Mr. Johnson**) **Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott
- c. **AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)**
 - i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000.
- d. **Future AIP-3?: Design for Construction of Partial Parallel Taxiway RW 33 (Taxiway B Extention East)**
 - i. Grant Pre-application was submitted on 12/1/2021 for \$163,500. (FAA: \$147,150, INDOT: \$8,175, Local: \$8,175
 - ii. All NPE only grant applications are due by 4/11/2022
 - iii. Woolpert working to obtain proposals for survey, geotechnical, etc

- iv. **Future AIP-?: BiPartisan Infrastructure Law**
- v. \$15 Billion over the next 5 years. For FY22, \$2.89 billion has been made available to U.S. airports around the nation. Marion should be receiving \$159,000 per year for the next five years for airfield infrastructure projects. Project eligibility will generally follow AIP guidelines.
- vi. Woolpert meeting with INDOT on 2/10/22 to determine how to address projects under this law.
- vii. Woolpert will submit a notice of intent to roll the 2022 appropriations from this bill into next year. **Motion made by Mr. Chekouras, Seconded by Mr. Johnson) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. No report was given due to weather conditions at the time of the meeting requiring airport staff to clear snow from the airport. .
- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. All runway/taxiway surfaces are in good condition, prnc.
 - b. BOAC will pursue crack sealing on all surfaces in the spring/summer.
- c. **Routine Management/Maintenance Items**
 - a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented. BOAC is investigating methods to repair the improper pouring of the concrete edge of the hangar.
 - b. MZZ Solar Project: Pre-Construction meeting held on January 27th with AMI, BOAC rep, and Veregy. Solar panel delivery is expected to occur later this month. Internect approvals are in process with AEP. Woolpert will be the contractor with Veregy for airspace approvals, construction plan, and Section 163 approvals. Expected construction start time is late spring. Charity Baily from the Economic Growth Council will be present at the March BOAC meeting to discuss TIF’s for this project. Mr. Stephenson, Mr. Ashley and Mr. Harper will meet with DLGF on 2/4 to discuss financing the project.
 - c. Runway 15 Obstruction: A survey is needed to determine what trees will need to be removed. Woolpert requests BOAC permission to have the survey conducted at a cost not to exceed \$2750. **Motion made by Mr. Carmin, Seconded by Mr. Johnson) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott - Yes
 - d. BOAC Transition to Airport Authority: Additional information regarding tax bases, timelines, and TIF funding as it relates to an Airport Authority is needed.
 - e. Water/Sewer at the Airport: BOAC requested Woolpert to connect with City Utilities to come up with a price for bringing water and sewer to the airport. This total will be presented to the Council in March.
 - f. CIP 2022-2027: Woolpert submitted to INDOT for review on 2/1/2022.
 - g. WiFi at the airport: Spectrum has run lines to Hangar B for internet. The first wifi hotspot is installed in Hangar B storage room.
 - h. Insulating of Hangar A: Awaiting quote from the insulation contractor for this project.
 - i. Summer Events: Request was received for extending the roll race event to a third day.

NEW ITEMS

- a. Woolpert presented to the County Commissioners on January 18th. Commissioner Bardsley was the only individual in attendance. The Count is looking for letters of intent from the City and Airport as additional funding streams. New ARPA guidance is said to allow entities receiving funds to use those funds on their own facility needs.

BOARD MEMBER COMMENTS

- a. A new Massey Ferguson tractor was leased and replaced the 1989 Case 110 that that airport has used for 30 years. This tractor was delivered this week and will bring the airport equipment. The BOAC unanimously supports this lease and directs Mr. Ashley to complete the leasing process on behalf of the airport.
- b. The 40-year-old water softener is scheduled to be replaced this month.

Next Board Meeting: Regular Monthly Meeting Scheduled for March 3, 2022.

ADJOURNMENT: The meeting was adjourned at 2:56 pm.

Name: _____
 Title: _____ President _____