

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
January 6, 2022

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on January 6, 2022, at the Marion Municipal Airport in place of the regularly scheduled October meeting.

Attending Were:

Jim McKinney (Telecon)	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC	Corey Harper	Veregy Solar
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

December 9, minutes were read for approval (**Motion by Mr. McKinney, Seconded by Mr. Johnson**) **Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
 - i. Awaiting grant close-out letter.
- b. **AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)**
 - i. Total project cost \$486,794. Expected contributions for the project are: FAA: \$486,794, INDOT: \$0, Local: \$0. Construction completed. Temporary markings have been laid down and will be repainted in Spring of 2022. The total cost to date of the grant is 67.65%. This project exceeded the allotted calendar days. HIS Constructors requested 12 additional calendar days for this project. Woolpert will investigate this request further and report back to the BOAC.
- c. **AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)**
 - i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000
- d. **Future AIP-34: Design for Construction of Partial Parallel Taxiway RW 33 (Taxiway B Extention East)**
 - i. Grant Pre-application was submitted on 12/1/2021 for \$163,500. (FAA: \$147,150, INDOT: \$8,175, Local: \$8,175)

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. Estimates have been requested for insulating Hangar A.
 - ii. The terminal water softener has been causing problems. Mr. Darlington requested approval to replace the 40-year-old water softener system. BOAC directed Mr. Darlington to seek additional quotes in order to move forward with replacement.
- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. All runway/taxiway surfaces are in good condition, prnc.
 - b. BOAC will pursue crack sealing on all surfaces in the spring/summer.

c. Routine Management/Maintenance Items

- a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented. BOAC is investigating methods to repair the improper pouring of the concrete edge of the hangar.
- b. MZZ Solar Project: This project was approved by the City of Marion Common Council on December 22nd. We are presently moving forward with finalizing the necessary documentation to secure financing for the project. Mr. Ashley shared with the BOAC that he sent a press release to the City of Marion earlier today for distribution to appropriate media outlets. Solar panel delivery is expected to occur later this month.
- c. Runway 15 Obstruction: Mr. Stephenson has been in contact with the landowners. Mr. McCroskey marked the trees that are needing to be removed. Mr. McCroskey will work with the landowner and Mr. Stephenson to move forward with this process.
- d. BOAC Transition to Airport Authority: Additional information regarding tax bases, timelines, and TIF funding as it relates to an Airport Authority is needed.
- e. CIP 2022-2027: Mr. McCroskey will submit the CIP for the next 5 years ahead of the submission deadline at the end of the month.
- f. WiFi at the airport: Spectrum has been out to mark new internet lines to bring wireless internet to hangar customers on the north side of the airfield.

NEW ITEMS

- a. Bipartisan Infrastructure Law: Mr. McCroskey informed the BOAC of the details regarding the new law. Of the total amount of funding approved, \$15,000,000 has been allocated to airports. Of this, Marion Airport is expected to receive ~\$159,000 per year for the next 5 years on top of the annual NPE funding it already receives. Use of this funding is expected to follow existing federal project guidelines.
- b. Mr. McCroskey gave a presentation detailing how funds from the Airport Rescue Plan Grant can benefit the airport and aid the airport in bringing water/sewer to the Marion Airport. Bringing water/sewer to the airport would aid the airport in bringing new tenants and businesses to the airport, City of Marion, and Grant County.
- c. Winter hay payment has been received
- d. Winter farm ground rents have been received

BOARD MEMBER COMMENTS

- a. Mr. Carmin and Mr. Chekouras have been reappointed to the Board of Aviation to serve a 3-year term.
- b. The Monthly Hangar Talk will be held on January 22nd and highlight the High School Aviation Program

Next Board Meeting: Regular Monthly Meeting Scheduled for February 3, 2022.

ADJOURNMENT: The meeting was adjourned at 2:56 pm.

Name: _____

Name: _____

Title: _____

Title: _____