

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

July 5, 2018

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on July 5, 2018, at the Marion Municipal Airport.

Attending Were:

Jim McKinney	President, BOAC	Phil Stephenson	Board Attorney
Arndt Mueller	Vice-President, BOAC	Nick Isenberg	Woolpert, Inc
Ronnie Carmin	Secretary, BOAC	Mark Johnson	CIM, Inc
Randy Chekouras (Telecom)	Treasurer, BOAC	Jeff McLaughlin	Air Marion, Inc
Jordan Ashley	Admin, BOAC	Dick Darlington	Air Marion, Inc

REVIEW OF MINUTES:

The June 7, 2018 minutes were read and approved (Motion by Mr. Mueller, Seconded by Mr. Carmin) Motion Approved.

OLD BUSINESS:

1. **15/33 Parallel Taxiway AIP-24**
 - a. Awaiting confirmation of closure of AIP-24.
2. **15/33 Parallel Taxiway B AIP-25**
 - a. Woolpert requested BOAC approval for signature on Change Order #1 resulting in a decrease of the Huston Electric Contract pending calendar day penalties. (Current Contract: \$72,112.50, a deduct of \$20,672.55 with a New Contract Ammt: \$51,431.95) Mr. Isenberg requested BOAC approval for signature on the change order pending review. (Motion by Mr. Mueller, Seconded by Mr. Carmin) Motion Approved
 - b. Mr. Isenberg submitted pay request #10 totaling \$39918.28 Local 2395.55, INDOT FAA for Woolpert and E&B. Mr. Isenberg requested BOAC approval for signature and payment. (Motion by Mr. Mueller, Seconded by Mr. Carmin) Motion Approved
3. **Construct T-Hangar Taxiway.... AIP-26**
 - a. Bids were opened at 10:00 am on 7/5/2018. One bid was received from E&B in the amount of: \$728,736.55. E&B also gave an additive bid of \$370,043 for additional work. Mr. Isenberg recommended the bids be verified prior to acceptance and submittal of the Grant Application. Mr. Isenberg requested BOAC approval for signature on the grant application pending review. (Motion by Mr. Mueller, Seconded by Mr. Carmin)
4. **Construct T-Hangar Taxiway, A4.... Future AIP-27**
 - a. Bids were opened at 10:00 am on 7/5/2018. One bid was received from E&B in the amount of: \$716,900.10. Mr. Isenberg recommended the bids be verified prior to acceptance and submittal of the Grant Application (Motion by Mr. Mueller, Seconded by Mr. Carmin) Motion Approved
5. **Primary Runway/Taxiway Surface Monitoring**
 - a. No report this month

6. Routine Management Items

- a. PAPI Status: FAA Flight Operations sent a draft agreement for the commissioning of the PAPI's. Mr. Stephenson agreed with the draft and it was sent to the FAA for scheduling.
- b. Obstructions on Runway 15/33: Awaiting scheduling for raising PAPI's to 4 degrees.
- c. Insurance Claims Status: All claims have been filed and paid as a result of the fire in the Vault.
- d. Painting of Runways: Awaiting painting contractor to begin work.
- e. Summer Events: Roll Race Event paperwork has been submitted to the FAA. The Fly-In/Cruise-In paperwork is awaiting submission.
- f. AWOS Frequency: Paperwork has been provided to a contractor for final submission to the FCC.

NEW BUSINESS

- a. 2019 Budget Needs: Mr. McKinney asked the Board/FBO to provide him with projects needed for inclusion with next year's budget request.
- b. Insurance Coverage Review: Mr. Ashley met with Trent Daily of Insurance Management Group on behalf of the Board of Aviation regarding the current insurance coverages at the airport. The Board elected to have Mr. Ashley send the details of our current coverages to the Board Members for their input prior to entering the 2019 budget season.

BOARD MEMBER CONCERNS

- a. Mr. McKinney expressed concern as the lights on Runway 15/33 were not operational before the Taxiway B project nor are they currently operational after the conclusion of this Board meeting. He asked that steps be taken to remedy this situation as quickly as possible.

AIRPORT MANAGER'S REPORT

- a. No report this month

CLAIMS: Claims approved at the July Meeting: None

Next Board Meeting: Scheduled for August 2, 2018 at 1:30pm at the Marion Airport.

ADJOURNMENT: The meeting adjourned at 2:30pm.

Name: _____

Name: _____

Title: _____

Title: _____