

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

March 3, 2022

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on March 3, 2022 at the Marion Municipal Airport - McKinney Field.

Attending Were:

Jim McKinney (Telecon)	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin (Telecon)	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras (Telecon)	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC	Corey Harper	Veregy Solar
Jordan Ashley	Rep to City/Admin, BOAC	Charity Bailey	Economic Growth Council

Greg & Ginelle Keith Property owners adjacent to the airport.

REVIEW OF MINUTES:

February 3, minutes were read for approval (**Motion by Mr. Chekouras, Seconded by Mr. Johnson**) **Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
 - i. Awaiting grant close-out letter.
- b. **AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)**
 - i. Total project cost \$499,477.04. Expected contributions for the project are: FAA: \$438,114.60, INDOT: \$0, Local: \$0, ARPA Act: 48,679.40. Construction completed. Temporary markings have been laid down and will be repainted in Spring of 2022. The total cost to date of the grant is 73.17%. This project exceeded the allotted calendar days. HIS Constructors requested 12 additional calendar days for this project. Woolpert will investigate this request further and report back to the BOAC.
 - ii. Construction anticipated to resume in late March: Saw cutting of joints, final paint grading, and seeding.
- c. **AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)**
 - i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000. Woolpert requests BOAC approval and signature for the submittal of this grant information. **Motion made by Mr. Johnson, Seconded by Mr. Ott** **Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott
- d. **Future AIP-3?: Design for Construction of Partial Parallel Taxiway RW 33 (Taxiway B Extention East)**
 - i. Grant Pre-application was submitted on 12/1/2021 for \$163,500. (FAA: \$147,150, INDOT: \$8,175, Local: \$8,175
 - ii. All NPE only grant applications are due by 4/11/2022
 - iii. Woolpert requests BOAC approval for signature on the final FY22 grant application for the design of the Taxiway B Extension. **Motion made by Mr. Chekouras, Seconded by Mr. Johnson** **Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott
- e. **Future AIP-??: BiPartisan Infrastructure Law**
 - i. \$15 Billion over the next 5 years. For FY22, \$2.89 billion has been made available to U.S. airports around the nation. Marion should be receiving \$159,000 per year for the next five years for airfield infrastructure projects. Project eligibility will generally follow AIP guidelines.

2. Hangar J Solar Project

- i. Veregy requests BOAC approval for payment and signature on invoices #1 (\$37,748 - Mobilization) & #2 (\$33,973 - Solar Panels). **Motion made by Mr. Chekouras, Seconded by Mr. Johnson) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott
- ii. Veregy requests BOAC approval for signature on change order #1 - Structural Improvements to Hangar J (\$6,990.81). Change order to be added to the loan. **Motion made by Mr. Chekouras, Seconded by Mr. Johnson) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott
- iii. Veregy requests BOAC approval letter for signature on the FAA Glare Analysis to be submitted with Woolpert documents to the FAA. **Motion made by Mr. Ott, Seconded by Mr. Chekouras) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott
- iv. Veregy requests BOAC approval to proceed with lighting upgrades in association with the solar project. **Motion made by Mr. Chekouras, Seconded by Mr. Carmin) Motion Approved** Mr. McKinney - Yes, Mr. Johnson - Yes, Mr. Carmin - Yes, Mr. Chekouras -Yes, Mr. Ott

3. AIRPORT MANAGEMENT ITEMS

a. Airport Management Report

- i. The new water softener has been installed in the terminal building and is functioning normally.
- ii. 12 ROTC cadets are expected to be training this summer at the airport again this year.

b. Primary Runway/Taxiway Surface Monitoring

- a. All runway/taxiway surfaces are in good condition. Winter weather has revealed additional cracking that will be addressed in the Spring.
- b. BOAC will pursue crack sealing on all surfaces in the spring/summer.

c. Routine Management/Maintenance Items

- a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented. BOAC is investigating methods to repair the improper pouring of the concrete edge of the hangar.
- b. Runway 15 Obstruction: Woolpert tree survey estimates $\frac{3}{4}$ acre of trees infringing on the airspace of Runway 15. Mr. & Mrs Keith, owners of the land where trees are infringing on airspace were present to discuss the options for clearing the obstructions. Mr. & Mrs. Keith consented to the removal of the trees per the exhibit presented by Mr. McCroskey at the March Meeting. Mr. Stephenson will take the next steps with Mr. and Mrs. Keith to move forward with an agreement for clearing the trees in this area.
- c. BOAC Transition to Airport Authority: Additional information regarding tax bases, timelines, and TIF funding as it relates to an Airport Authority is needed.
- d. Water/Sewer at the Airport: BOAC requested Woolpert to connect with City Utilities to come up with a price for bringing water and sewer to the airport. The total cost to bring water and sewer to the airport is \$3,190,500 + \$100,000 connect fee. BOAC intends to commit to utilizing funds from the BIL Act annually for this project. Letters of Support have been received from several local businesses that utilize the airport in support of this project.
- e. WiFi at the airport: Spectrum has run lines to Hangar B for the internet. The first wifi hotspot is installed in Hangar B storage room.
- f. Insulating of Hangar A: Awaiting quote from the insulation contractor for this project.
- g. Summer Events: Roll race event will be 3 days this year and scheduled to be held Aug 12-14.

NEW ITEMS

- a. The BOAC discussed the solar energy project with Charity Bailey the possibility of joining an existing TIF to obtain better financing rates while serving the entire county. BOAC will plan to meet with Ms. Bailey in April to continue discussions on a TIF.

BOARD MEMBER COMMENTS

a.

Next Board Meeting: Regular Monthly Meeting Scheduled for April 14, 2022.

ADJOURNMENT: The meeting was adjourned at 3:29 pm.

Name: _____

Title: _____