

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

March 9, 2017

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be It Remembered that the City Of Marion (Indiana) Board Of Aviation Commissioners met at 1:45 p.m. on March 9, 2017, at the Marion Municipal Airport. Attending Were:

Present:

Randy Chekouras Treasurer, BOAC
Larry Wilson Secretary, BOAC
James Benner Member, BOAC

Telecon:

Jim McKinney President, BOAC
Dr. Arndt Mueller Vice-Pres. BOAC
Nick Isenberg Woolpert, Inc.

Present:

Ryan McCrosky Woolpert, Inc.
Andy Darlington Air Marion, Inc.
Jeff McLaughlin Air Marion, Inc.
Phil Stephenson Board Attorney
Debora Cain Marion City Council
Don Ransom Admin. Assistant

REVIEW OF MINUTES:

The February 9, 2017 meeting minutes were read and approved (Motion by Mr. Benner).

OLD BUSINESS:

1. 15/33 Parallel Taxiway-B AIP-24

- (a) Grading & Drainage: The physical work on this phase of construction is complete. The details of the documentation for closing the AIP-24 project are being reviewed by Woolpert and FAA personnel.

2. 15/33 Parallel Taxiway-B AIP-25

- (a) Paving & Electrical: Physical action on this phase remains on hold, pending favorable spring weather. E&B Corp. has expressed a preference for a mid-June start-up. In view of the events schedule for the airport, the Board would like to see a June-1st beginning, to this 30-day effort. Woolpert will review the issue with E&B Management.

3. Additional T-Hangar Taxiway AIP-26

- (a) Archeological studies have concluded there is no problem within this project. Wetlands-Consultants will begin a review within two weeks.
- (b) The site-survey has been completed, and physical Design work has begun. This must be completed, with cost estimates, before a Grant-Request can be assembled.

4. Primary Runway/Taxiway Surface Monitoring

- (a) The scheduled monthly inspection disclosed some minor peeling of crack-seal material, but no snow-plow damage to the primary airport paving surfaces themselves has resulted from the snow removal activity.

5. Routine Management Items

- (a) Gas Pump Priming Issues: The next investigative visit must await a reduction in tank fuel level. This is expected to require two to three weeks, dependent upon fuel sales rates.
- (b) PAPI System Activation: A ground-based survey has been made of the runway approach zone,

following the tree removal effort. No obstruction items exist in the area. The PAPI units, themselves, have been measured for component placement, and are within specified tolerances. The facility Data Sheet has therefore been forwarded to the FAA, by Woolpert, in order to arrange a Flight Check.

- (c) All Other Runway Approaches: The other airport approaches have also been checked for obstruction items, and were found to be clear. This information is also being referred to the FAA for correction of any residual errors in the FAA data base.
- (d) Water & Sewer Services: Mr. McKinney and Woolpert have begun a new study of possible methods for financing these service extensions to the airport location. This investigation is still in its initial phase.

AIRPORT MANAGER'S REPORT

- 1. **Summer Season Events**: The initial documentary work for these events (permits, insurances, etc.) has begun. A more detailed review will take place at the April Board meeting.
- 2. **Weather Factors**: Following the snow period, two major high-wind events have occurred. However, no significant hangar/building damage has been noted. This winter's adverse weather patterns have had a major negative impact upon aircraft activity and business level.

NEW BUSINESS

- 1. **Meeting Schedule**: The April BOAC Meeting will be held on April 13th . . . instead of April 6th.

CLAIMS

1. Vectren Energy	Heating Fuel (Gas)	\$ 666.50	Approved
2. Ind. Mich. Power	Electrical Energy	219.69	Approved
3. A T & T	AWOS Line Service	290.54	Approved

ADJOURNMENT: The meeting was adjourned at 2:30 p.m.

President

Secretary