

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
May 6, 2021

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on May 6, 2021, at the Marion Municipal Airport.

Attending Were:

Jim McKinney	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Deb Cain (Telecom)	City Council
Dwight Ott	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC		
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

April 1, 2021, minutes were read for approval. **(Motion by Mr. Chekouras, Seconded by Mr. Carmin) Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-28...T-Hangar Taxiway Construction**
 - i. Awaiting grant close-out letter
- b. **AIP-29...SRE Building Reimbursement**
 - i. Awaiting grant close-out letter
- c. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
 - i. Grant offer received April 8, 2021 for \$13,000.
 - ii. BOAC discussed debt repayment of the T-Hangar to use this loan. **(Motion by Mr. Chekouras, Seconded by Mr. Carmin) Motion Approved**
- d. **Future AIP-32: Construct T-Hangar Taxiway (Phase 3)**
 - i. Total project cost \$486,794. Expected contributions for the project are: FAA: \$438,114, INDOT: \$24,339.70, Local: \$24,340
 - ii. Bids were received on May 3, 2021. HIS Constructors were the low bidder.
 - iii. Woolpert requests BOAC approval for payment of Invoice #2021005928 in the amount of \$2,065.95. **(Motion by Mr. Carmin, Seconded by Mr. Chekouras) Motion Approved**

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. AirMarion has met with IWU regarding the College Aviation program that the airport will be hosting next semester. The airport will host an Air Force ROTC program this summer.
 - ii. Marion Community Schools has requested a meeting to discuss the future of their aviation program at the airport.
 - iii. Summer surface maintenance has begun. All equipment has been serviced and is in good working order.

- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. All runway/taxiway surfaces are in good condition, prnc. Quotes have been received for sealing all surfaces.
- c. **Routine Management/Maintenance Items**
 - a. Building of new hangars at the airport: Exterior structure is up. Construction is progressing. T-Hangar Construction Punch List: BOAC reviewed the current punch list for the hangar. BOAC will do a walkthrough once construction is completed.
 - b. PHI Hangar: Flight operations building is in process of building built by the manufacturer. PHI Operations are expected to formally commence May 7th. Fuel tank has been moved for PHI use.
 - c. Clearing of the north end of Runway 22: Glendale Lake Association has met w/Mr Carmin. Contractor has been sourced to remove existing debris from the area.
 - d. MZZ Solar Project: BOAC will connect with the appropriate parties once Mr. McKinney returns from vacation. After analyzing funding options, TIF funding is the only way that this project can be completed.
 - e. Insurance Review of Airport Structures and Equipment: Mr. Johnson and Mr. Ott conducted a review of structures and equipment for insurance purposes over the next month and reported to the BOAC in May. The BOAC formally thanked Mr. Ott and Mr. Johnson for their work on the inventory.
 - f. Taxiway A-4 Lighting: Lighting coming off of RW22/4 is not as bright as other areas. Lights are installed per FAA spec and match the taxiway lights installed on Taxiway B. Lights will be replaced by Airport Lighting Co and installed by Huston Electric.
 - g. New T-Hangar Lease Agreement: BOAC reviewed the rental rates and lease agreement for the new t-hangar under construction. All current hangar customers will be asked to sign updated lease agreements this year.

NEW ITEM

- a. Event plans have been received for the roll race event. Airspace Case Study will be submitted to the Faa for review.
- b. Ms. Cain reported that \$5.82 million has been received by the City of Marion for infrastructure improvements from the most recent financial stimulus plan. The BOAC expressed their desire to Ms. Cain for a portion of these funds to be used to bring water and sewer to the airport for infrastructure development. Mr. Chekouras will work with Mr. Stephenson to draft a letter seeking additional support from local entities that utilize airport facilities on a regular basis.

BOARD MEMBER COMMENTS

- a. Long term maintenance of Hangar A: Mr. McKinney discussed the age of insulation in Hangar A. BOAC supports seeking quotes for repairing the insulation in the hangar.

Next Board Meeting: Regular Monthly Meeting Scheduled for June 3, 2021

ADJOURNMENT: The meeting was adjourned at 2:56 pm.

Name: _____

Name: _____

Title: _____

Title: _____