

**MEETING MINUTES**

**MARION BOARD of AVIATION COMMISSIONERS**

**May 3, 2017**

*THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY*

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Be It Remembered that the City Of Marion (Indiana) Board Of Aviation Commissioners met at 1:35 p.m. on May 3, 2017, at the Marion Municipal Airport. Attending Were:

Present:

Jim McKinney ..... President, BOAC  
Randy Chekouras .... Treasurer, BOAC  
Larry Wilson ..... Secretary, BOAC  
Jordan Ashley .....Admin, BOAC  
Wilbur Hostetler.....MZZ Based Pilot

Present:

Phil Stephenson..... Board Attorney  
Ryan McCrosky .....Woolpert, Inc.  
Andy Darlington ..... Air Marion, Inc.  
Deb Cain.....City of Marion  
Jeff McLaughlin .....Air Marion, Inc

**REVIEW OF MINUTES:**

The April 13, 2017 meeting minutes were read and approved (Motion by Mr. Checkouras, 2nd by Mr Mueller).

**OLD BUSINESS:**

**1. 15/33 Parallel Taxiway-B . . . . AIP-25**

a. Paving & Electrical: Woolpert reports construction to begin in June. Contractors are preparing material submittals for Engineer Approval

**2. Additional T-Hangar Taxiway . . . . AIP-26**

- a. Pre-Bid meeting scheduled for May 22nd 2017 at 2:00pm
- b. Bid Opening scheduled for June 1, 2017 at 11:00am
- c. Engineer's recommendation, bid tabulation and grant application will be presented at the next board meeting for submittal to the FAA and INDOT
- d. It was motioned that Woolpert's design bill and bidding process be approved. ( Motion by Mr. Mueller, Second by Mr. Checkouras)

**3. Primary Runway/Taxiway Surface Monitoring**

a. Inspection rescheduled due to inclement weather

**4. Routine Management Items**

a. Gas Pump Priming Issues: Two options exist for the next step. It was recommended by the Airport Manager that the fuel pumps will be down two days in the interest of cost and only replacing the parts that are necessary.

**b. Summer Events:**

- i. *Road Race Event:* The FAA has been notified of the Airports intention to hold a race event on Aug 19/20, 2017. This event has been endorsed by the City of Marion Mayor.

ii. *Fly-In/Cruise-In*: Paperwork is being prepared to send to the FAA for this event.

c. **High School Aviation Program**: The Aviation Mechanics Program will be run under the supervision of Jeff McLaughlin. The High School will be offering an Introduction to Aviation Class and the Professional Flight related program which will be held on the airport premises.

d. **CIP-24**: Grading and Drainage expenses are the only items that are allowable under the grant. It is expected that the expense will be incorporated into a secondary environmental grant. Alternatives for this project are also being explored.

**NEW BUSINESS**

1. **Electrical Fire in Main Electrical Vault**: Most replacement equipment has been received and installed. Currently awaiting the completion of final parts as some runway lights are not currently "keying up" properly. Claims received as of this meeting are being submitted our insurance adjuster.

**BOARD MEMBER CONCERNS**

1. Mr. Mueller inquired as to the possibility of repainting hangars.

**LOCAL PILOT CONCERNS**

1. The board hears a concern raised by a local patron and took the concern under consideration.

**AIRPORT MANAGER'S REPORT**

1. It was reported that all grass surfaces have been mowed however due to current rainfall amounts, it may be some time before another mowing can be completed.
2. Brights Sewer will be coming out to address the septic system.
3. It was reported that Drone usage around the airport has increased however, it appears that all local organization are abiding by FAA regulations and are informing the Airport Manager prior to any flights.
4. Awaiting the flight check of PAPI system on RW15/33 by the FAA.

**CLAIMS**

None

**June Board Meeting**: Next Board of Aviation Meeting is Scheduled for June 1, 2017.

**ADJOURNMENT**: The meeting was adjourned at 2:47p.m.

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President

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Secretary