

MEETING MINUTES

MARION BOARD of AVIATION COMMISSIONERS

November 2, 2017

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:40 p.m. on November 2, 2017, at the Marion Municipal Airport.

Attending Were:

Jim McKinney	President, BOAC	Phil Stephenson	Board Attorney
Arndt Mueller	Vice-President, BOAC	Nick Isenberg	Woolpert, Inc
Randy Chekouras (Telecom)	Treasurer, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Secretary, BOAC	Deb Cain	City of Marion
Jim Benner	Member, BOAC	Mark Johnson	CIM, Inc
Jordan Ashley	Admin, BOAC		

REVIEW OF MINUTES:

The October 5th meeting minutes were read and approved (Motion by Mr. Mueller, Seconded by Mr. Benner)

OLD BUSINESS:

1. **15/33 Parallel Taxiway-B AIP-24**
 - a. All required construction documentation has been compiled and submitted to the FAA.
2. **15/33 Parallel Taxiway-B AIP-25**
 - a. Woolpert requested approval and payment of Pay Request #5 in the amount of \$149,629.39 (Motion by Mr. Mueller, Seconded by Mr. Benner)
 - b. Phase 2B, Scheduled for completion by the end of the week. Lighting expected to be installed by the end of the month.
3. **Primary Runway/Taxiway Surface Monitoring**
 - a. No change from last month.
4. **Routine Management Items**
 - a. PAPI Status: Obstructions have been surveyed for removal.
 - i. PAPI Obstructions: Contractor has been approved to begin the process of clearing/clear cutting all trees in the area of the obstruction.
 - ii. AWOS Frequency: Quotes will be sought for the install of the transmitter to broadcast the AWOS over a discrete frequency. The Board recommended that the paperwork begin for this process.
 - b. Fuel Pump Repair: Awaiting fuel tank levels to drop to verify the effectiveness of the repair.
 - c. Clearing Deer Creek Obstructions: A local individual has been found to clear these obstructions.

- d. Insurance Claims Status: Contractor expected to be on site next week to install equipment to repair runway/taxiway lights.

NEW BUSINESS

a. CIP Project Priorities 2018:

1. Prep for hangar taxiway
 2. Prep for ramp apron expansion / Runway 33 parallel taxiway
 3. Rehab and restore taxilane in front of City Hangar
 4. Extend Runway 4/22
- ii. Concern was expressed as to the long term effectiveness of the CIP Items. Due to the lack of sewer and water at the airport, future airport growth is limited.

BOARD MEMBER CONCERNS

- a. Financial statements were requested of the FBO Manager by Mr. Chekouras.
- b. The board expressed appreciation to Mr. Isenberg for his work over the years as he transitions to another position outside of Woolpert.
- c. Mr. McKinney informed the board that Boeing Aviation and Textron Aviation has expressed an interest in supporting the Marion Community Schools High School Aviation Program. More information regarding this support will come at a later date.

AIRPORT MANAGER'S REPORT

- a. Light bulbs have been ordered and received for the runway and taxiway.
- b. Airport inspection is anticipated in the near future.

CLAIMS

Claims approved at the November Meeting:

Spitzer & Herriman - \$6957.36

Plevna Implement - \$539.70

Next Board Meeting: Scheduled for December 7, 2017 at 1:30pm at the Marion Airport.

ADJOURNMENT: The meeting adjourned at 3:07pm.

President

Secretary