

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
November 4, 2021

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on November 4, 2021, at the Marion Municipal Airport in place of the regularly scheduled October meeting.

Attending Were:

Jim McKinney	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott (Telecon)	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC	Corey Harper	Veregy Solar
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

September 2 & 29, 2021, minutes were read for approval (**Motion by Mr. Carmin, Seconded by Mr. Johnson**) **Motion Approved**

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

a. AIP-28...T-Hangar Taxiway Construction

i. Grant close-out letter received on October 15, 2021. Agenda item will be removed from future meetings.

b. AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant

i. Awaiting grant close-out letter.

c. AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)

i. Total project cost \$486,794. Expected contributions for the project are: FAA: \$486,794, INDOT: \$0, Local: \$0. Construction has begun. The total cost to date of the grant is 18.70%

ii. Woolpert requests BOAC approval for CO#1 of HIS Constructors contract in the additional amount of \$12,683.04. (**Motion by Mr. Johnson, Seconded by Mr. Carmin**) **Motion Approved**
Mr. Ott-Yes, Mr.McKinney-Yes, Mr. Chekouras-Yes, Mr. Carmin-Yes, Mr. Johnson-Yes

iii. Woolpert requests BOAC approval and signature of Pay Request #2 in the total amount of \$70,633.60. (**Motion by Mr. Johnson, Seconded by Mr. Chekouras**) **Motion Approved**
Mr. Ott-Yes, Mr.McKinney-Yes, Mr. Chekouras-Yes, Mr. Carmin-Yes, Mr. Johnson-Yes

d. AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)

i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000

2. AIRPORT MANAGEMENT ITEMS

a. Airport Management Report

i. The airport's SWPPP has been audited.

- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. All runway/taxiway surfaces are in good condition, prnc.
 - b. BOAC will pursue crack sealing on all surfaces in 2022.
- c. **Routine Management/Maintenance Items**
 - a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented. BOAC is investigating improper pouring of the concrete edge of the hangar.
 - b. MZZ Solar Project: Mr. Harper presented current options for bringing solar to the airport in light of the expiring tax credits in mid-2022. BOAC will make a determination on this project in December.
 - c. Runway 15 Obstruction: Mr. Stephenson has been in contact with the landowners. Awaiting agreement from the landowners to remove obstructions. Marking of trees will be the next step of this project.
 - d. Signage at the airport: Air Marion has ordered new signage for the airport.
 - e. BOAC Transition to Airport Authority: Paige Sansone of Bakertilly Municipal Advisors gave the presentation to the BOAC regarding moving from a Board of Aviation Commissioners to an Airport Authority. Mr. Johnson presented a discussion he had with the Logansport Airport Airport Authority to better understand how transitioning to an Airport Authority would impact the airport. Additional information regarding tax bases and TIF funding as it relates to an Airport Authority is needed.
 - f. 2022-2026 CIP: BOAC reviewed the initial draft of the 2022-2026 CIP for the airport.

NEW ITEMS

- a. FAA FY2021 Annual Reports: Woolpers presented the FAA FY2021 annual report to the BOAC. BOAC agrees with this report.

BOARD MEMBER COMMENTS

- a. BOAC will seek bids for 2022 haying of airport grassy areas.

Next Board Meeting: Regular Monthly Meeting Scheduled for December 2, 2021

ADJOURNMENT: The meeting was adjourned at 4:03 pm.

Name: _____

Name: _____

Title: _____

Title: _____