

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
September 2, 2021

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on September 2, 2021, at the Marion Municipal Airport.

Attending Were:

Jim McKinney	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras (Telecom)	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC		
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

August 5, 2021, minutes were read for approval. (Motion by Mr. Carmin, Seconded by Mr. Johnson) Motion Approved

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

a. AIP-28...T-Hangar Taxiway Construction

i. Awaiting grant close-out letter

b. AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant

i. Awaiting grant close-out letter.

c. AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)

i. Total project cost \$486,794. Expected contributions for the project are: FAA: \$486,794, INDOT: \$0, Local: \$0. Grant offer received on 7/15/2021. Construction is expected to begin by 10/1/2021 and is a two-week project.

d. AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)

i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000

2. AIRPORT MANAGEMENT ITEMS

a. Airport Management Report

i. Grounds are being prepared for the Fly-In/Cruise/In following the successful Roll Race Event.

ii. Due to driver shortages, there are difficulties obtaining fuel from suppliers.

iii. Underground storage tanks were inspected. The age of the tanks was noted as a future item of concern. Replacement costs will be in excess of \$100,000.

b. Primary Runway/Taxiway Surface Monitoring

a. All runway/taxiway surfaces are in good condition, prnc. Runway numbers will be repainted following the Roll Race event.

c. **Routine Management/Maintenance Items**

- a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented.
- b. PHI Operation: PHI Helicopter made on average more than one medical run per day in August.
- c. MZZ Solar Project: Mrs. Cain reported via email that she has reached out to the appropriate government/legal entities and is awaiting a response from them as to the next steps.
- d. Summer Events at the Airport: Fly-In/Cruise-In paperwork has also been submitted. The Roll race event was a resounding success and plans are to return in 2022.
- e. Runway 15 Obstruction: A plan has been put in place to remove the obstructions noted by the FAA on the approach end of Runway 15. Landowners were in favor of removing the obstructions on private property. Removal will take place following a time when fields will not be damaged by heavy equipment.
- f. Water and Sewer at the Airport: Mr. Chekouras and Mrs. Cain met with the Mayor regarding utilizing governmental ARPA funds to bring water and sewer to the airport. Discussions are continuing with the County and other organizations that use the airport on a regular basis.
- g. 2022 BOAC Budget: Mr. Ashley informed the BOAC that the Controllars office is reporting that DLGF is going to cut our budget by \$10,000-\$18,000 due to funding issues. These cuts to funding pose potential safety concerns regarding future maintenance at the airport therefore, the budget presented to the City Council will be the budget as presented at the August meeting. Mr. Ashley and Mr. McKinney will appear before the Council on September 2 to present the budget and express BOAC funding concerns.
- h. Signage at the airport: Mr. Stephenson informed the BOAC of state statutes regarding signage at the airport and ordinances related to unauthorized persons at the airport. Signage will be ordered by Air Marion.
- i. MZZ Hangar 3 Lease: Mr. Stephenson presented the revised lease agreement for MZZ Hangar 3. Mr. Stephenson requested BOAC approval to sign and move forward with the lease. **(Motion by Mr. Johnson, Seconded by Mr. Carmin, Mr. Chekouras - Yes, Mr. Ott - Yes, Mr. McKinney - Yes) Motion Approved**

NEW ITEMS

- a. Taxilane Centerline Markings: Mr. McCroskey presented options for future taxi lanes to ensure aircraft clearance.
- b. Glendale Lake Beautification Proposal: Tom Sloan and Duayne Ott of the Glendale Lake Association appeared before the BOAC to discuss a beautification proposal of the property shared by the airport and Glendale Lake Association. The request came before the BOAC for \$3,000 from the 2022 budget for this project. Motion to approve the funds contingent on Glendale Lake Association signing a new airspace easement which includes revised hights due to this project. **(Motion by Mr. Johnson, Seconded by Mr. Carmin, Mr. Chekouras - No, Mr. Ott - Yes, Mr. McKinney - Yes) Motion Approved**

BOARD MEMBER COMMENTS

- a.

Next Board Meeting: Regular Monthly Meeting Scheduled for October 7, 2021

ADJOURNMENT: The meeting was adjourned at 3:45 pm.

Name: _____

Name: _____

Title: _____

Title: _____