

MEETING MINUTES
MARION BOARD of AVIATION COMMISSIONERS
September 29, 2021

THE MISSION OF THE MARION MUNICIPAL AIRPORT IS TO PROVIDE THE HIGHEST QUALITY SERVICE, AND THE FACILITIES, THAT MEET THE NEEDS OF ITS PATRONS AND COMMUNITY

Be it remembered that the City of Marion (Indiana) Board of Aviation Commissioners met at 1:30 p.m. on September 29, 2021, at the Marion Municipal Airport in place of the regularly scheduled October meeting.

Attending Were:

Jim McKinney	President, BOAC	Andy Darlington	Air Marion, Inc
Ronnie Carmin	Vice-President, BOAC	Ryan McCroskey	Woolpert, Inc
Randy Chekouras	Treasurer, BOAC	Deb Cain	City Council
Dwight Ott (Telecon)	Secretary, BOAC	Phil Stephenson	Spitzer, Herriman
Mark Johnson	Member, BOAC	Paige Sansone	Bakertilly Advisors
Jordan Ashley	Admin/ Rep to City, BOAC		

REVIEW OF MINUTES:

September 2, 2021, minutes will be presented at the November meeting

RECURRING ITEMS:

1. AIRPORT IMPROVEMENT PROJECTS

- a. **AIP-28...T-Hangar Taxiway Construction**
 - i. Awaiting grant close-out letter
- b. **AIP-31...Coronavirus Response and Relief Supplemental Appropriations Act Grant**
 - i. Awaiting grant close-out letter.
- c. **AIP-32: Construct T-Hangar Taxiway (Phase 3 West Side Taxiway)**
 - i. Total project cost \$486,794. Expected contributions for the project are: FAA: \$486,794, INDOT: \$0, Local: \$0. Grant offer received on 7/15/2021. Construction is expected to begin by 10/1/2021 and is a two-week project.
- d. **AIP-33: American Rescue Plan Act of 2021 (Airport Rescue Grant)**
 - i. AIP Grant Agreement for federal assistance was received on 7/15/2021 for \$32,000

2. AIRPORT MANAGEMENT ITEMS

- a. **Airport Management Report**
 - i. Storm Water Prevention officials have evaluated our SWIP3 plan and performed an inspection of the airport. Report coming at the next BOAC meeting.
 - ii. A report was received from Flight Academy and AirForce Cadets the airport hosted over the summer. MZZ is one of four schools that had 100% completion of the course. MZZ also had the lowest time to solo and time to PPL check-ride. This program will return in 2022.

- b. **Primary Runway/Taxiway Surface Monitoring**
 - a. All runway/taxiway surfaces are in good condition, prnc. Runway numbers will be repainted following the Roll Race event.
- c. **Routine Management/Maintenance Items**
 - a. Building of new hangars at the airport: Hangars are completed and 5 of 8 are currently rented. BOAC is investigating improper pouring of the concrete edge of the hangar.
 - b. PHI Operation: PHI Helicopter is continuing to operate from the airport on a regular basis. AMI is working on revising the fueling equipment for the helicopter fueling system.
 - c. MZZ Solar Project: Mrs. Cain reported via email that she has reached out to the appropriate government/legal entities and is awaiting a response from them as to the next steps.
 - d. Runway 15 Obstruction: Mr. Stephenson has been in contact with the landowners. Awaiting agreement from the landowners to remove obstructions.
 - e. Water and Sewer at the Airport: Mr. Chekouras and Mrs. Cain met with the Mayor regarding utilizing governmental ARPA funds to bring water and sewer to the airport. Discussions are continuing with the County and other organizations that use the airport on a regular basis.
 - f. Signage at the airport: Air Marion has ordered new signage for the airport.

NEW ITEMS

- a. Airport Authority Discussion/Presentation: Paige Sansone of Bakertilly Municipal Advisors gave the presentation to the BOAC regarding moving from a Board of Aviation Commissioners to an Airport Authority. BOAC desires to further explore the discussion and the costs associated with becoming an airport authority. BOAC will request Bakertilly to work up financial numbers for the various tax base options.
- b. BOAC began the discussion on the 2022-2026 CIP.

BOARD MEMBER COMMENTS

- a. BOAC desires to create a dedicated space on the airport for student aviation programs at the airport
- b. Safety issues/Cleanliness of Hangar J: The BOAC expressed concerns regarding the cleanliness/safety hazards present in Hangar J. BOAC directed the Airport Manager to instruct the A&P mechanic operating out of Hangar J to eliminate the safety hazards and make the hangar presentable.

Next Board Meeting: Regular Monthly Meeting Scheduled for November 4, 2021

ADJOURNMENT: The meeting was adjourned at 2:45 pm.

Name: _____

Name: _____

Title: _____

Title: _____